
*LOCAL OPERATIONAL-
AND REGULATION POLICY*

FOR THE PORT OF SÖLVESBORG.

In addition to the port policy of the Port of Sölvesborg the following operational- and regulation policies applies to all customers.

Introductory provisions

1§ Sölvesborgs Stevedoring & Port (hereinafter referred to as the company) is responsible for all activity in the commercial port area. The company is represented by its Managing Director, work managers and foremen.

Traffic regulations

2§ All vessels with a gross tonnage over 20 tonnes and all towing vessels in tow with a common length over 20 metres are required to report their arrival to Sölvesborg port radio between 07.00 and 16.00 not later than 2 distance minutes before entering a designated entrance fairway of the port.

3§ Outbound vessels shall, if circumstances so permit, give way for arriving ships.

4§ Anchoring is prohibited within the port area and in entrance fairways, except if anchoring must be undertaken for safe manoeuvring.

5§ The port authority may order that tug boat and linesman from shore shall be used.

6§ Towing and salvaging of ships or goods must not be carried out without the permission from the company. Permit conditions may apply.

Notification obligation

7§ When a ship has arrived at the port a written notification (arrival notification) has to be send to the Company by the Captain/commanding officer, Owner or its representative. The arrival notification shall be send no later than the first working day after the ship's arrival.

The notification shall contain following information:

- a) Tonnage certificate, name, homeport, nationality, gross tonnage, name of the Captain/Commanding officer, last port and next port of destination.
- b) Type and quantity of the goods which will be unloaded and loaded
- c) Ship's agent/broker, who will be used during the vessel's call at the port.

8§ There are special regulations regarding the obligation to provide information in order to determine port charges and the like, as well as on the obligation of the recipient or sender of goods, to whom the port fees shall be made out, to provide a bill of lading or similar documents.

9§ Forms for notification according to 7-8§ are provided by the company.

Dangerous goods

10§ For notification and handling of dangerous good the following regulations apply:

1. The Swedish Maritime Administration message series A No 12/1972
2. "Dangerous goods at the port of Sölvesborg", terms approved 1976 (instruction set 1976)
3. The Swedish Maritime Administration notification (SjöFs 1985:19) on measures taken against water pollution from ships.

In the event of refusal to report dangerous goods according to the second point, the ship should be rejected.

11§ In addition to what applies to loading, unloading and other handling of goods according to the regulations stipulated in 10§, regulations as provided in 12-17§ apply regarding cargo handling in the port or part of the port that is not assigned or granted to a freight care company.

- 12§ Goods may not be placed closer than 1,5 metres to the outer edge of the quay or closer than 0,9 metres to the rail-mounted crane or closer than 2,2 metres to the railway tracks.
- 13§ Railway wagon, lorry, fork-lift and other vehicles or work equipment may not be placed in such way in the port area which could interfere or impede with the train- or vehicular traffic. In areas that don't fall under the official traffic proclamation regulations vehicles may be parked only in areas specifically designated to their purpose.
- Shunting of railway waggons in the port area will be determined by the relevant railway authority, which has to consult with the company.
- Goods and vehicles may not be placed in such a ways that accessibility to warehouses, cranes, mooring equipment, gangways, emergency equipment and water- or fire hydrants prevented or impeded.
- Railway wagon, lorry and other vehicles or equipment shall be operated within the port area with minimum risk for damage to person and goods.
- 14§ Goods may not be placed in the port area or in warehouses, if through leakage or odour damage inconvenience can be caused.
- 15§ Goods may not be retained beyond a specified time and shall be removed by its owner.
- 16§ Waste products or spillage of goods, packing material and similar shall be removed from the port area, warehouses or other areas by the responsible person for the loading, unloading or collecting the goods.
- 17§ Equipment or supplies of the ship may not be left behind without the approval of a representative of the company.

Measures against pollution etc.

- 18§ Measures against water pollution are mentioned in:
1. Law 1980:424 about measures against water pollution by vessels.
 2. Regulation (1980:789) on measures against water pollution from vessels.
 3. The Swedish Maritime Administration notification (SjöFs 1985:19) on measures against water pollution by ships.
- 19§ Water or contaminated waste may not be discharged from the ships in the harbour area or on other vessels in the port.
- 20§ Waste to be disposed, which shall be taken care of by the company shall be managed according specified instructions.

Fire regulations

- 21§ Instructions regarding watch on board the vessel in port while handling dangerous goods are found in the port terms. For more information refer to the Swedish Maritime Administratin notification (SjöFs 1984:5) regarding watch on board of trading vessels in the port.
- 22§ Spark emissions from the ship's chimney, exhaust pipe or other device must not occur at the quay or close to other vessels or warehouses.
- 23§ Open fire is not allowed during loading or unloading, nor is smoking allowed inside the cargo hold or on deck next to the cargo hatch.
- 24§ It is the responsibility of the person who is staying in the port area to thoroughly comply with existing regulations prohibiting the use of bare flames or smoking.
- 25§ Docking of vessels is not permitted without permission from the company.
- 26§ If damages to the quay, crane, buoy or other property occur it shall be reported at once to a representative of the company.

Other

27§ *Bunkering of vessel during loading/unloading operation is permitted after having consulted with the vessel's officers, the foreman of the port or its deputy.*